

**COLLECTION OF DECISIONS AND ORDINANCES OF
THE DEAN OF THE FACULTY OF THEOLOGY (FT) AT THE USB**

Number: 261/2017

České Budějovice, on 6. 12. 2017

ORDINANCE OF THE DEAN

on Scholarship for Students of Doctoral Degree Programmes

1. Basic Scholarship.

- a) The amount of the basic scholarship is CZK 7,500 per month for students of full-time Doctoral degree programmes (hereinafter DDP).
- b) The basic scholarship is paid for 11 months a year (October to August) to students of the first year of the DDP, and 12 months for students of higher years (September to August) for the standard length of study.
- c) Allocation of the basic scholarship is subject to assessment of the student's performance in the DDP. If the student's effort is deemed insufficient, the Evaluation Committee may reduce or withdraw the basic scholarship. The amount of the scholarship is calculated in accordance with the table set by the Dean of the FT at the USB. The table is completed by the Evaluation Committee on the basis of a "Report on Study Outcomes of the Doctoral Students at the FT".
- d) The basic scholarship will not be granted if the student fails to submit a "Report on Study Outcomes of the Doctoral Students at the FT" within the specified deadline.

2. Full-time DDP students may be awarded an extraordinary / premium scholarship.

a) The extraordinary / premium scholarship is awarded by the Dean's decision. The monthly payment of this scholarship is set at the same amount for the periods of October-March and / April - September.

b) The proposed amount of the monthly extraordinary / premium scholarship is submitted to the Dean by the chairman of the DDP Subject Area Board twice a year – by 20 September (October-March) and by 20 March (April-September), after it has been discussed by a committee established for this purpose. The committee decides on the amount of the scholarship on the basis of the "Report on Study Outcomes of the Doctoral Students at the FT", which each DDP student is obliged to submit to their Study Officer by 1 September (March to August) and by 1 March (for the period of September - February) for each year of their study.

c) The monthly amount of the extraordinary / premium scholarship ranges from CZK 0 to CZK 7,500.

d) In deciding on the extraordinary / premium scholarship, the "Report on Study Outcomes of the Doctoral Students at the FT" including the DDP student's report on the fulfilment of the study plan, active participation in conferences, teaching activities at FT, and participation in grant and other activities of the Department is taken into account. The amount of the scholarship is calculated in accordance with a table set by the Dean of the FT of the USB. The table is completed by the Evaluation Committee on the basis of the "Report on Study Outcomes of the Doctoral Students at the FT". This Dean-appointed Evaluation Committee consists of at least 3 members of the DDP Subject Area Board. The Evaluation Committee is chaired by the Guarantor of the relevant Doctoral degree programme.

e) A student will not be awarded the extraordinary / premium scholarship if they do not submit the "Report on Study Outcomes of the Doctoral Students at the FT" within the deadline.

f) If the student is employed by the FT, only the activities carried out on top of their job description are taken into account.

3. Awarding other types of scholarship is regulated by the Study and Examination Code of the University of South Bohemia in České Budějovice.

4. Pay days of basic and extraordinary / premium scholarships.

a) The pay day of scholarships for DDP students is set as the 10th day of the given month. If the 10th of the month falls on a day of rest, the pay day is the first following business day.

b) Payment of scholarships is made by electronic transfer to the student's personal account, held at a monetary institution and registered in the STAG system.

5. Activities of DDP students

a) The Evaluation Committee compares the information provided in the doctoral students' report with their activities and awards points accordingly.

b) The activities are set out by the student's Supervisor in cooperation with the Head of the Department where the Supervisor is based and the doctoral student.

c) The activities of a doctoral student include:

- fulfilling the study plan for the given academic year;
- administrative obligations within the Department;
- teaching obligations within the Department;
- research and publication activities.

6. This ordinance repeals the Dean's ordinance No 253/2017 of 13. 9. 2017.

This ordinance comes into effect on 6. 12. 2017.

Assoc.Prof. ThDr. Rudolf Svoboda, ThD

Dean of the FT at the USB